



EURES - ITALIA

Guida JOBSEEKERS

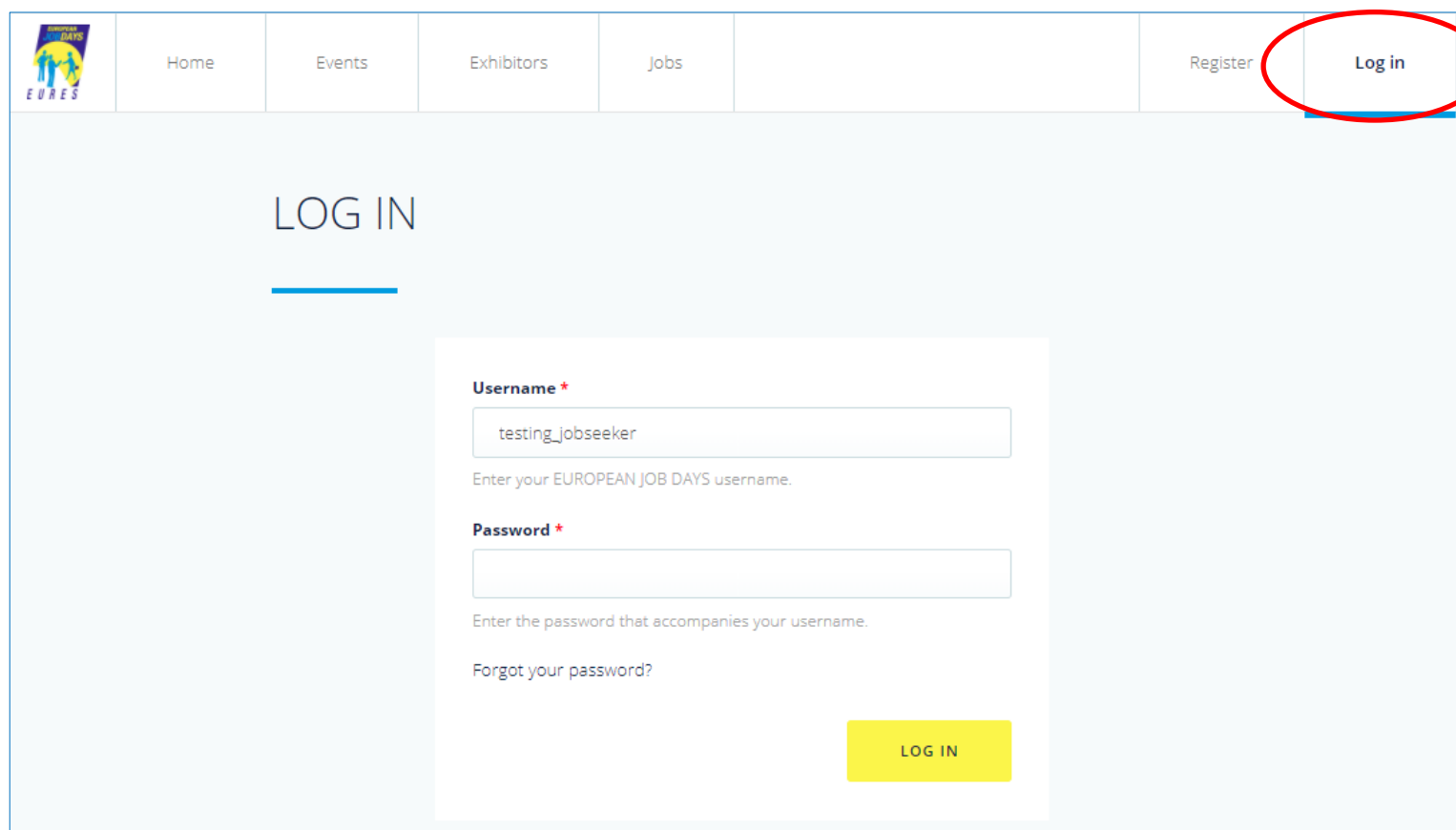
Per maggiori informazioni o supporto:

eojditalia@gmail.com



1. Accesso come jobseeker

- a. Clicca su “login”
- b. Inserisci le tue credenziali:
Login:
Password:



The screenshot shows the EURES website's login interface. At the top, a navigation bar contains the EURES logo and several menu items: Home, Events, Exhibitors, Jobs, Register, and Log in. The 'Log in' item is highlighted with a red circle. Below the navigation bar, the main content area features the text 'LOG IN' in large, bold, blue letters, underlined. Below this, there is a white login form. The form has two main sections: 'Username *' and 'Password *'. The 'Username *' section includes a text input field containing 'testing_jobseeker' and a label 'Enter your EUROPEAN JOB DAYS username.'. The 'Password *' section includes an empty password input field and a label 'Enter the password that accompanies your username.'. Below the password field, there is a link 'Forgot your password?'. At the bottom right of the form, there is a yellow button labeled 'LOG IN'.



1.1 Gestione dell'account (Inserimento delle informazioni che verranno viste dal datore di lavoro)

- Clicca su "Profile settings"
- Scorri la pagina verso il basso
- Scegli la lingua (le offerte di lavoro verranno rese disponibili in base a questa selezione)
- Scegli il settore di istruzione (le offerte di lavoro verranno rese disponibili in base a questa selezione)

The screenshot displays the Jobseeker account management interface. The top navigation bar includes Home, Events, Exhibitors, and Jobs. The user profile 'Jobseeker testing_jobseeker' is visible, with a dropdown menu showing 'Profile settings' circled in red. The main content area is titled 'JOBSEEKER' and 'About you'. It features a 'My panel' sidebar with links like 'My events', 'Recommended jobs', and 'FAQ'. The 'About you' section shows a profile picture upload area and a 'Language skills' section with a list of languages and proficiency levels (Czech, English, Greek, Polish) and their corresponding 'Remove' buttons. Below that is an 'Education fields' section with a list of fields (Agriculture, forestry and fishery, Law) and their corresponding 'Remove' buttons.



1.2 Estrarre il CV dal portale EURES

- Clicca su “Profile settings”
- Scorri la pagina verso il basso
- Inserisci lo username EURES e il numero dell’account per recuperare il CV dal portale EURES

The image shows a screenshot of the EURES 'Your CV' page. The page is titled 'Your CV' and has a blue underline. There are two main sections: 'Upload your CV' and 'Or retrieve it from the EURES portal'. The 'Upload your CV' section is circled in red and contains a 'Scegli file' button and the text 'Nessun file selezionato'. Below this, it states 'Files must be less than 5 MB.' and 'Allowed file types: pdf doc docx odt.'. The 'Or retrieve it from the EURES portal' section is also circled in red and contains two input fields: 'My EURES username' and 'My EURES account number'. Below these fields, there is a blue button labeled 'RETRIEVE YOUR CV LIST'. At the bottom of the page, there are two buttons: 'BACK TO THE PROFILE' (blue) and 'SAVE' (green). There are also two checkboxes: one checked checkbox for 'I would like my account to remain accessible for other events, until I delete it myself. (Otherwise it will be deleted after 12 weeks – please refer to the "Privacy statement and spe...' and one unchecked checkbox for 'I would like to receive information on new and upcoming events'.

Your CV

Upload your CV Or retrieve it from the EURES portal

Uploaded CV

Scegli file Nessun file selezionato

Files must be less than **5 MB**.
Allowed file types: **pdf doc docx odt**.

I would like my account to remain accessible for other events, until I delete it myself.
(Otherwise it will be deleted after 12 weeks – please refer to the "Privacy statement and spe...

I would like to receive information on new and upcoming events

My EURES username

My EURES account number

To find your My EURES account number, log in to eures.europa.eu and go to "My EURES" and click on "My EURES" in the left column. Your account number is displayed on the main page.

RETRIEVE YOUR CV LIST

BACK TO THE PROFILE SAVE



1.3 Cambia password

- Clicca su "Edit my account"
- Inserisci e conferma la tua nuova password
- Clicca su "Save"

The screenshot shows the 'EDIT MY ACCOUNT' page on the EURES website. The user is logged in as 'testing_jobseeker'. The page has a navigation bar with 'Home', 'Events', 'Exhibitors', and 'Jobs'. A user menu in the top right corner contains 'Dashboard', 'Edit my account' (highlighted with a red circle), 'Profile settings', and 'Log out'. The main content area is titled 'Account information' and contains the following fields:

- Username ***: testing_jobseeker
- E-mail address ***: test@waat.eu
- Password**: (empty field, highlighted with a red circle)
- Confirm password**: (empty field, highlighted with a red circle)

Below the password fields, there is a note: "To change the current user password, enter the new password in both fields."

1.4 Fai application per un'offerta di lavoro



- Clicca su "Recommended jobs"
- Clicca sul lavoro per cui desideri fare domanda (esempio: RESEARCH ASSISTANT, MENA)
- Clicca su "Apply for this jobs"

RECOMMENDED JOBS

My panel

- My events
- Recommended jobs
- My job applications
- Pick interview times
- Video tutorials
- FAQ

Based on your skills, we have selected jobs that may be appropriate for you

Phrase search

Workplace country

Sector

Education level

Occupation

Available for event

APPLY

RESEARCH ASSISTANT, MENA

Switzerland

RESEARCH ASSISTANT, MENA

Switzerland

APPLY FOR THIS JOB

PROFILE MATCHING
PERFECT!

Research Assistant, MENA

Offered by: Switzerland

Workplace: United Kingdom

This job offer is available for the following event(s):

EJD training in Lisbon for EURES Advisers - 19 April 2018
i




1.5 Gestisci le posizioni per le quali hai fatto domanda

- Clicca su “Jobs” nella parte alta della pagina
- Riempi i criteri di ricerca e clicca su “Apply” nella parte in basso a sinistra della pagina
- Clicca sull’offerta di lavoro che ti interessa
- Clicca su “Apply for this job”

Home Events Exhibitors **Jobs** Jobseeker testing_jobseeker

JOBS

Phrase search
Workplace country
Sector
Education Level
Education field
Occupation
Available for event

ACTIVE OFFERS ARCHIVED OFFERS

6 RESULTS FOR OFFERS SEARCHED

Research Assistant, MENA
Offered by: Switzerland
Workplace: United Kingdom
Profile Matching: PERFECT!

French and Spanish Speaking Sales Coordinator
Offered by: Spain
Workplace: Spain
Profile Matching: AVERAGE

APPLY

RESEARCH ASSISTANT, MENA

Switzerland

Profile Matching: PERFECT!

APPLY FOR THIS JOB

The job offer is available for the following event:
EJD training in Lisbon for EURES Advisers - 19 April 2018

Job details

FIXED-TERM JOB VACANCY RESEARCH ASSISTANT Middle East and North Africa Division Application Deadline: May 3, 2018 The Middle East and North Africa (MENA) Division of Human Rights Watch (HRW) is seeking a Research Assistant to assist in the monitoring and reporting of human rights violations in Egypt, with possible additional rights monitoring and reporting work on Libya. This is a fixed-term full-time (40 hours per week) position for up to 1 year, with the possibility of extension. Preferred locations for this position to be based include Berlin, Tunis, and Beirut, however, other locations will be considered. The Research Assistant will report to the Egypt Researcher in the MENA Division, based in Europe. Responsibilities: 1. Establish and maintain contacts with a variety of local actors, including using networks among local rights activists and organizations to expand HRW's monitoring capabilities and access to information; where possible these contacts will include government officials; 2. Assist with monitoring human rights conditions and documenting abuses by collecting and analyzing information from a wide variety of sources including governments, local media, NGOs, victims, witnesses, and journalists; 3. Follow up on specific cases of human rights violations, as requested by the Egypt Researcher or Libya Researcher; 4. Advise MENA staff on local media advocacy; 5. Under the guidance of the Egypt and/or Libya Researcher, provide written analyses and write-ups of interviews, and, when appropriate, first drafts of briefing papers, letters, news releases, submissions

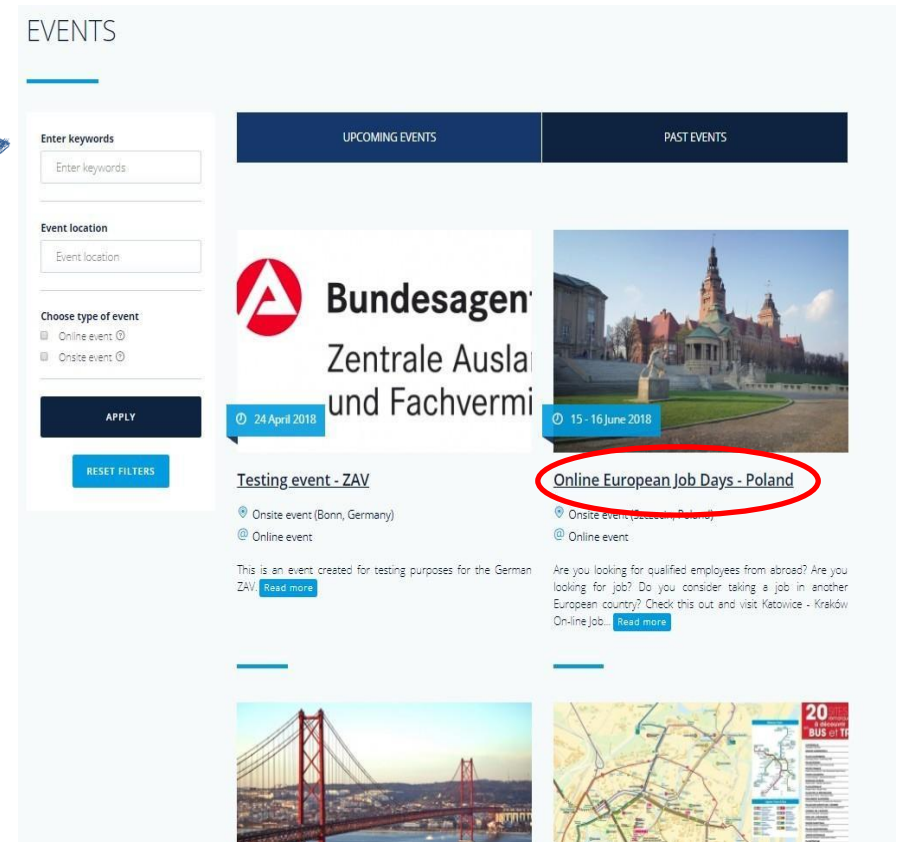
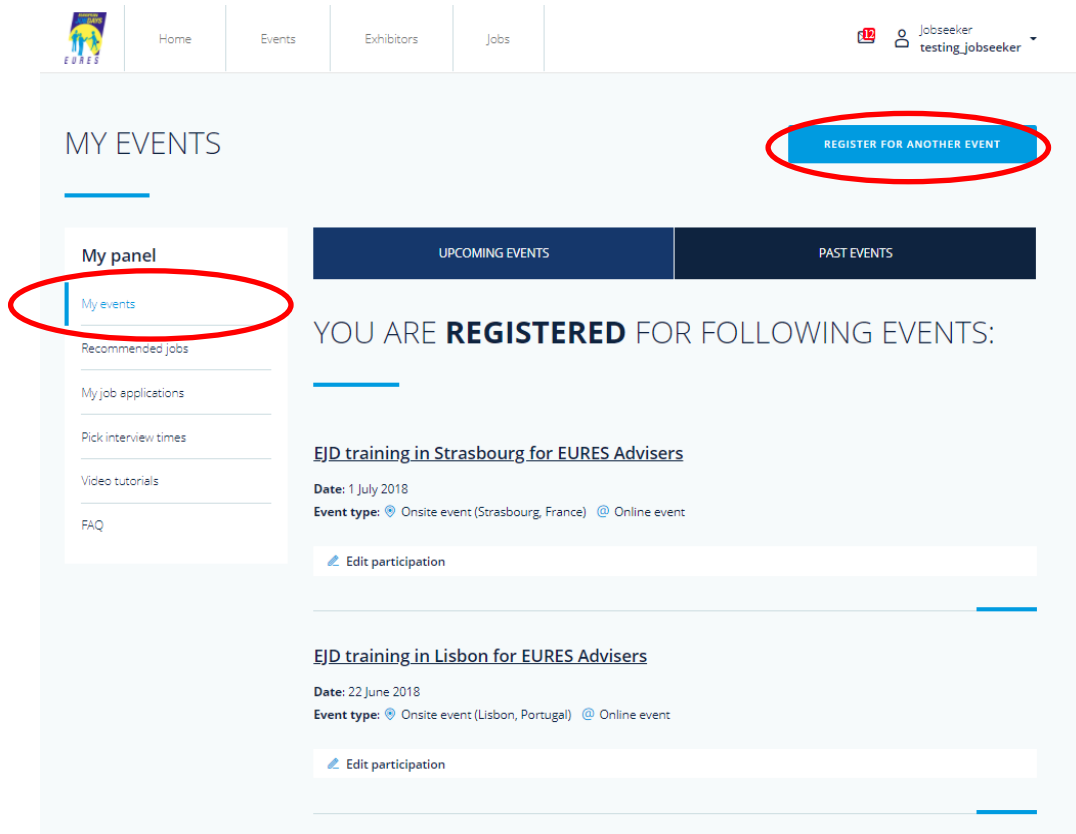
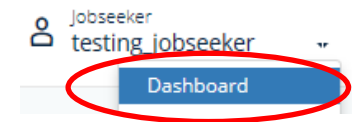
VIEW ALL JOBS

Workplace country: United Kingdom



1.6 Gestire i miei eventi

- Clicca su “Dashboard” per tornare indietro sul tuo profilo
- Clicca su “My events”
- Clicca su “Register for another event” per iscriverti ad altri eventi disponibili
- Seleziona l’evento che desideri e clicca su “Register for this event”



The screenshot shows the EURES website interface. At the top, there is a navigation menu with 'Home', 'Events', 'Exhibitors', and 'Jobs'. A blue arrow points to the 'Jobs' menu item. On the right, there is a user profile for 'Jobseeker testing_jobseeker'. The main banner features the event title 'ONLINE EUROPEAN JOB DAYS - POLAND' in yellow, the dates '15 - 16 JUNE 2018', and options for 'Onsite event (Szczecin, Poland)' and 'Online event'. A yellow button labeled 'REGISTER FOR THIS EVENT' is circled in red. Below the banner is a dark navigation bar with links: 'ABOUT THIS EVENT', 'VIEW AGENDA', 'BROWSE EVENT JOBS', and 'BROWSE EXHIBITORS'. The main content area is titled 'MORE ABOUT THIS EVENT' and contains several sections: 'Additional information', 'About this event', 'Information Page (Poland)', and a paragraph of text about the event's purpose and organizers.

Home Events Exhibitors Jobs

Jobseeker testing_jobseeker

ONLINE EUROPEAN JOB DAYS - POLAND

15 - 16 JUNE 2018

Onsite event (Szczecin, Poland) Online event

REGISTER FOR THIS EVENT

ABOUT THIS EVENT VIEW AGENDA BROWSE EVENT JOBS BROWSE EXHIBITORS

MORE ABOUT THIS EVENT

Additional information

About this event

Information Page (Poland)

Are you looking for qualified employees from abroad?

Are you looking for job? Do you consider taking a job in another European country?

Check this out and visit Katowice - Kraków On-line Job Day 2017 organised by EURES Poland!

Katowice - Kraków On-line Job Day 2017 is an on-line event which will be held on October 20th, 2017. The main aim of this project is to facilitate contact between Polish jobseekers and European employers. Polish employers interested in employing candidates from abroad and European citizens who think about working in Poland have the possibility to take part in this event.

Regional Labour Offices from Katowice and Kraków organise one common venture called Katowice - Kraków On-line Job Day 2017.



1.7 Gestione dei colloquio e dell'agenda

- Clicca su "My job applications" e su "Interviews"
- Clicca su "Accept Invitation" e scegli l'orario del tuo colloquio con gli exhibitor

The screenshot displays the 'MY INTERVIEWS' dashboard. On the left, a 'My panel' sidebar contains a 'My job applications' link, which is circled in red. The main area features a navigation bar with 'INTERVIEWS' and 'TIMESLOTS' tabs, both circled in red. Below this is a search bar and an 'APPLY' button. A section titled 'EJD training in Strasbourg for EURES Advisers' contains a table of job applications. The table has columns for 'STATUS', 'TIME (EUROPE/BRUSSELS - CEST)', 'JOBSEEKER'S NAME', and 'NEXT ACTION(S)'. Two rows show 'Invited' status with 'ACCEPT INVITATION' buttons circled in red. A blue arrow points from these buttons towards the right. Below the table, a modal dialog titled 'Please select interview time' is open. It shows 'You are invited by: WAAT Ltd' and a table of available timeslots for '2018-07-01'. The '11:30-12:00' slot is highlighted in pink and labeled 'ONLINE'. At the bottom right of the dialog, 'ACCEPT INVITATION' and 'CANCEL' buttons are shown, with 'ACCEPT INVITATION' circled in red.

STATUS	TIME (EUROPE/BRUSSELS - CEST)	JOBSEEKER'S NAME	NEXT ACTION(S)
Applied	Not set	Pepe Pótamo Analytical chemist with expertise in GC-MS	Wait for Exhibitor answer
Invited	Not set	Testing Jobseeker2 Myjja	ACCEPT INVITATION
Invited	Not set	Testing Jobseeker2 Analytical chemist with expertise in GC-MS	ACCEPT INVITATION
Declined	Not set	Pepe Pótamo Myjja	
Applied		Pepe Pótamo	
Applied			

Available timeslot(s)	10 ⁰⁰ -11 ⁰⁰	11 ⁰⁰ -11 ³⁰	11 ³⁰ -12 ⁰⁰	13 ⁰⁰ -14 ⁰⁰	15 ⁰⁰ -15 ³⁰	15 ³⁰ -16 ⁰⁰
2018-07-01	online	online	ONLINE	online	online	online



- c. Clicca su “Timeslots” per programmare i tuoi inviti o clicca su “Pick interviews time” in “My Panel” sulla sinistra
- d. Clicca su “Pick your interview time” per modificare il tuo timeslot
- e. Clicca sul timeslot che preferisci tra quelli disponibili e clicca su “Change interview time” per salvare il nuovo orario

USER'S INTERVIEW TIMESLOTS

My panel

- My events
- Recommended jobs
- My job applications
- Pick interview times**
- Most requests
- FAQ

INTERVIEWS | **TIMESLOTS**

▼ EJD training in Strasbourg for EURES Advisers

Strasbourg, France

You are invited by: **WAAT Ltd** Check the job offer

Available timeslot(s)	10 ⁰⁰ -11 ⁰⁰	11 ⁰⁰ -11 ³⁰	13 ⁰⁰ -14 ⁰⁰	15 ⁰⁰ -15 ³⁰	15 ³⁰ -16 ⁰⁰
2018-07-01	online	online	online	online	ONLINE

PICK YOUR INTERVIEW TIME

Please select interview time

You are invited by: **WAAT Ltd** Check the job offer

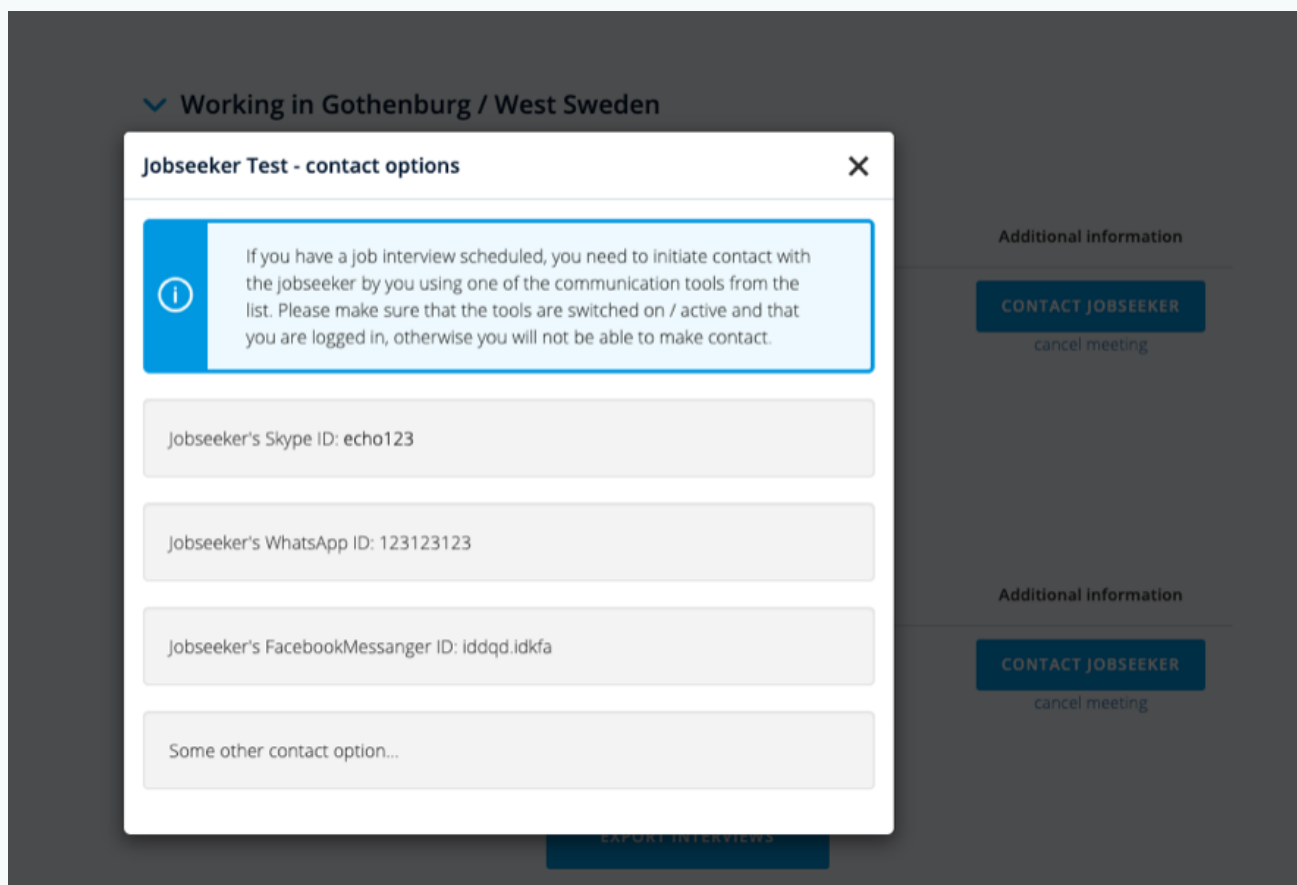
Available timeslot(s)	10 ⁰⁰ -11 ⁰⁰	11 ⁰⁰ -11 ³⁰	11 ⁰⁰ -12 ⁰⁰	13 ⁰⁰ -14 ⁰⁰	15 ⁰⁰ -15 ³⁰	15 ³⁰ -16 ⁰⁰
2018-07-01	online	online	online	online	ONLINE	online

CANCEL | **CHANGE INTERVIEW TIME**



1.8 I candidati possono indicare una serie di canali di comunicazione Candidates come, ad esempio Skype, WhatsApp, Facebook Messenger ed altri che possono essere utilizzati durante i colloqui di lavoro. (ved immagine di seguito)

CHAT USING SKYPE



Per maggiori informazioni o supporto:

eojditalia@gmail.com

